

**Northland Library Cooperative
Advisory Council Meeting Minutes
Suttons Bay Bingham District Library
August 23, 2018**

Call to Order: The Meeting was called to order at 10:33am by President, Bradley Chaplin.

Present:

Roger Mendel (Northland Library Cooperative Director),	Julie Kintner (Fife Lake Public Library),
Nannette Miller (Elk Rapids),	Bradley Chaplin (Suttons Bay),
Susan Warner (Wolverine),	Mark Bronson (Cheboygan),
Dan Welihan (Cheboygan),	Denise Bearre (Alcona County)
Tera Talaska (Presque Isle District Library),	Val Meyerson (Petoskey)
Patricia King (Topinabee),	Jolene Michaels (Mackinaw),
Linda Adams (Charlevoix),	Kay Spomer (Presque Isle)
Renee Kelchak (Interlochen)	Patty King (Topinabee)
Dion Mindykowski (Tahquamenon)	John Roberts (Kalkaska)

Approval of Agenda: D. Bearre made a motion to accept the Agenda, seconded by V. Meyerson. Motion carried.

Approval of Minutes: J. Michaels made a motion to accept the April 26, 2018 Minutes with a few grammatical corrections, seconded by V. Meyerson. Motion carried.

Financial Report:

1. Adjustments to the current budget: R. Mendel reported there are no adjustments at this time.
2. Review of draft budget 2018-19: Mendel reviewed the 2018-2019 Draft Budget highlighting increased income from State Aid and addition of Tahquamenon membership. Suggestions were made to add additional funds into CD from the fund balance. Mendel will review final amounts at end of fiscal year and bring to board for further discussion with numbers. S. Warner made a motion to advise the governing board to approve the 2018/2019 budget as presented, seconded by D. Bearre. Motion carried. The final budget will be reviewed for approval at the September 20 meeting in Cheboygan.

Director's Report:

Mendel reviewed his written report and added: He has spoke with Scott Morey from TADL, in regards to purchase of new laptop. Expense is included in draft budget. Mendel also reviewed the increases to State Aid and how it impacts the Co-op and individual Libraries. Also, MLA may have availability for smaller libraries to participate in health insurance plans to include dental and vision. This may be available as early as this September. Lastly Mendel reminded everyone to submit their invoices for enhancement grants and continuing educations grants as soon as possible.

Business:

- a. **Review and vote on the plan of services for 2018/2019 Fiscal year:** D. Bearre made a motion to accept the 2018/2019 Plan of Service, seconded by M. Bronson. Motion carried.
- b. **Review of Board changes for next fiscal year:** Mendel reviewed the positions that will be open in the 2018/2019 fiscal year and the libraries next in line for them, Indian River, Tahquamenon and Petoskey. He noted to the members if they choose not to hold a position, they can pass the position to the next library in line.
- c. **Update on 2019 mini conference:** Plans for the mini conference are in the works for spring of 2019. Mendel has formed a small group from within the members for planning the event. Maureen Derenzy

is assisting him with investigating venues in Gaylord for hosting the event including room rates, menus and overall expenses. Tree Tops Resort is leading for the available options. Mendel has secured Ben Bizzle at one of the keynote speakers. Ben is from Arkansas and presents all over the country on how to promote your library. He also mentioned interest in have Anne Seuryneck an additional speaker to discuss library law. Mendel has been in contact with Randy Riley and keeping him informed of the plans.

- d. Draft of Associate membership:** Mendel presented draft of wording adding for non-public library associate membership being added to our Plan of Service, Article 5. After discussion the group accepted the additional wording as part of the Co-Op's Plan of Service.
- e. Professional library proposal: Jolene Michaels:** Jolene explained the Mackinaw Library has monies available from a trust and wanted to discuss ideas of how to utilize the funds. She offered to build and house a professional collection that would be available to the members. The members supported her offer and noted their appreciation for such a generous offer. D. Bearre, K. Schultz and L. Adams volunteered to assist her in building the collection. Jolene will secure approval from her board to move forward and if approved it will be added to the September agenda for formal acceptance. Many thanks to Jolene for the support to her colleagues.
- f. Director evaluation:** Mendel's evaluation has been tabled until the September 20 meeting noting that his contract is a 2 year does not expire until October 2018 so this is evaluation only. Amy Knepp, NLC Chair will present the evaluation.

Comments from members: The members discussed the successes of their programs and plans for the fall. Mendel passed around brochures for services he had picked up at the conference. A special note: Renee Kelchak announced the new Interlochen Public Library building is set to be complete in September with an opening celebration in November. Programs worth noting: reading fines away, utilizing Niche Academy, literary lunches, family literacy nights, local programer, Ravin Goodman and his One Man Play (usually free), and partnerships with schools.

Adjournment: The meeting was adjourned by consensus at 12:50pm.

Respectfully Submitted,
Julie Kintner, Director, Fife Lake Library