

**Northland Library Coopera**  
**Advisory Council Meeting Minutes**  
**Charlevoix Public Library**  
**December 6, 2018**

**Call to Order:** The meeting was called to order at 10:36am by President, Bradley Chaplin.

**Present:**

Roger Mendel (Northland Library Cooperative Director), Julie Kintner (Fife Lake Public Library),  
Dion Mindykowski (Tahquamenon Area Library), Denise Bearre (Alcona County Library),  
Amy Knepp (Oscoda County Library), Sue Warner (Wolverine Community Library),  
Monica Kroondyk (Boyne District Library), Linda Adams (Charlevoix Public Library),  
Nannette Miller (Elk Rapids District Library), Patricia King (Topinabee Public Library),  
Bradley Chaplin (Suttons Bay Bingham District Library), John Roberts (Kalkaska County Library),  
Gail Parson Juett (Traverse Area District Library), Val Meyerson (Petoskey District Library),  
Mara Klco (Indian River Area Library), Mark Bronson (Cheboygan Area Public  
Library), Dan Welihan (Cheboygan Area Public Library), Amber Alexander (Presque Isle  
District Library).

**Approval of Agenda:** S. Warner made a motion to accept the Agenda, seconded by M. Bronson. Motion carried.

**Approval of Minutes:** V. Meyerson made a motion to accept the October 25, 2018 Minutes, seconded by N. Miller. Motion carried.

**Library of Michigan Presentation:** Randy Riley was not able to attend. Roger extended him an invite to the April meeting. Randy did share with Roger a list of changes on Mel Resources with a note that Chiltons information will automate.

**Financial Report including Annual Audit:**

Roger reviewed the financials and audit presented. This is the beginning of the fiscal year and everything looks good. Our audit has been completed. Final cost was \$1725 and we were given a clean audit with exception to internal controls, but noted, we would not receive any penalties as changing internal controls would require hiring more staff and that is not feasible with this type of organization. V. Meyerson made a motion to recommend to the NLC Board to accept the audit as presented, seconded by G. Juett. Motion carried.

**Directors Report:**

Roger reviewed his written report noting the following:

- He received email that the National Legislative Day schedule in spring of 2019 has been cancelled. The \$3000 that is budgeted for the event will remain as extra in the budget.
- Recommends we accept the COSLA Resolution in Support of \$1 per capita for the Grants to States Program November 6, 2018. N. Miller made a motion to recommend to the NLC Board to accept the Resolution, seconded by M. Bronson. Motion carried.
- State Aid has been filed.
- Huge thanks to Bradley for updating the Northland Coop Website. Make sure to check out all the information. It looks great!

- Reminder to everyone to start thinking of what you want to do with your enhancement grants. The forms, details, and amounts are on the website. He would prefer to have all applications by August.
- LSTA is improving their grants. They are working on creating a niche of grants for projects in the \$5000-\$25,000 range. Contact Roger or Karren Reisch for more info.

**Update on Mini Conference: “ Small Libraries, Big Impact”.**

- Val reviewed details and the program details. There will be a variety of break out sessions, 18-20 possible.
- Limited registration will be open to the 6 participating co-ops first. There is space for 276 participants.
- Registration will be \$75.00 per person including all meals. Rooms are \$99.00, double occupancy. Continuing Education Grant of \$00.00 (correction at 4-18-2019 Meeting: Continuing Educations Grant of \$500.00) can be used for conference.
- The group suggested law related speakers: Anne Seurynck and Claire Membiela.
- There are 2 keynote speakers: EveryLibrary founder, John Chrastka and Internet Librarian, Ben Bizzle. They both will also do a break out session.

**UpNorth Digital:** Val reviewed the discussions from the steering committee:

- Development of new contract
- Host fee reduction in 2020
- Hosting fee into contract credit
- More affordable for smaller libraries
- Still looking at circulations, negotiation with Overdrive, per capita based fees
- Volunteers needed to participate in a steering committee for collections. Nanette and Dion expressed interest.

Thanks Val for the updates and the progress with this project!

**Member Comments/Reports:** The members shared the following updates:

Brad: Working on Gala Friends Fundraiser and going to ALA in Seattle.

Nanette: Preparing for capital campaign (co-chairs, procedures) celebrating in 2019 of the 70th Anniversary of Island House with a “Year of Happiness”.

Mara: Closures scheduled to accommodate renovations, partnering with HS book club, delivery ILS up and running, negotiations with Kohler Twp.

Patty: Christmas parade in Indian River.

Sue: Busy, Teen Book Club,, successful book sale, Santa visiting.

Linda: Finished shipwreck series, contact her for info and share cost, Book Bike.

Dion: Live with PAC 2, all good, 13,000 unique records.

Julie: Christmas in the Village, Friends Caroling Festival, Irene Miller, Holocaust survivor visiting area.

Gail: Gala, January 11, celebrating 20th Anniversary, Andre Dubus III - keynote speaker, open house on 10th, activities for public, Ticker Article "Changes in the Library", Interlochen complete and open to public, Peninsula has broke ground on new building, 48 teams for Battle of the Books, TADL Board has begun their Director search.

Mark: Gift of Reading sponsored by Friends with Santa and Mrs. Claus, books for every child, lots of retirements in library but back to full staff, successful millage campaign, have added additional hours.

Monica: Positive stats from Book Mobile.

Val: Prepping for community events (crafts, Christmas, New Year). Chamber recognized Library with Customer Service excellence Award, program: Great Lakes Chamber Orchestra Violin of Hope Concert - April 28, Holocaust programs, partnering with community.

Denise: Waterways display until December 28, Smithsonian exhibition, Christmas in the Village with Santa visit.

Monica:(correction at 4-18-2019 Meeting: Sue: Santa and Mrs. Claus visit.) Santa and Mrs. Claus visit.

Amber: Working on end of year budget, State Aid, partnering with DDA and Roger City for Polar Express at theater.

John: Friends Christmas baskets, great fundraisers, seeking advice for DVD disc cleaning machine.

Roger: TADL board training.

Lastly: We all love Val's Edgar Allan Poe socks and Dave's trout socks!

**Adjournment:** The meeting was adjourned by consensus at 12:29pm.

The next scheduled Advisory Board meeting is scheduled for Thursday, April 18, 2018 at 10:30am at the Otsego Public Library.

Respectfully Submitted,

Julie Kintner, Director, Fife Lake Library