

Northland Library Coopera
Advisory Council Meeting Minutes
Virtual Meeting
August 20, 2020

Introduction of Members:

Members Present:

Val Meyerson (Petoskey District Library),	Denise Bearre (Alcona County Library),
Dawn LaVanway (Jordan Valley District Library),	John Roberts (Kalkaska County Library),
Michele Howard (Traverse Area District Library),	Jackie Skinner (Otsego County Library),
Amber Alexander (Presque Isle District Library),	Ryan Deery (Charlevoix Public Library),
Vicki Shurly (Peninsula Community Library),	Monica Kroondyk (Boyer District Library),
Dion Mindykowski (Tahquamenon Area Library),	Amy Knepp (Oscoda County Library),
Mark Bronson (Cheboygan Area Public Library)	Nellie Danke (Suttons Bay – Bingham District Library)
Nannette Miller (Elk Rapids District Library)	
Linda Adams (Northland Library Cooperative Director)	

Call to Order:

The meeting was called to order at 10:31am by President, Amber Alexander.

Approval of Agenda:

D. LaVanway made a motion to accept the Agenda, seconded by M. Kroondyk. Motion carried.

Approval of Minutes:

R. Deery made a motion to accept the April 16, 2020 Minutes seconded by J. Roberts. Motion carried.

Approval of Financial Statements/July 2020:

- L. Adams presented the financials noting that there will be some minor adjustments to this year's budget including an increase in the audit price and MEL costs. Linda will have these changes for the September meeting.
- For FY 2020-21, we'll hopefully know more after the August 24 State of Michigan Budget office gives an estimate.
- There was much discussion about the draft Purchase Policy and Financial procedures. This will be forwarded to the Board for approval.

M. Howard made a motion to recommend to the NLC Board to accept the Financial Report, seconded by D. Bearre. Motion carried.

Directors Report:

Linda reviewed her presented report, noting the following:

- Linda has been busy keeping Northland Cooperative Libraries informed
- All directors are reminded to send Linda a list of current Trustees
- RBDigital will honor all renewals even if it was renewed this April. After April, there will no longer be unlimited, simultaneous users. RBD will give you 2 weeks notice for the transition.
- Northland did get reimbursed the MLA Action Day bus money.
- Linda will look into what's happening with the Beginning Workshop.

Business:

- The Plan of Service was reviewed and will be forwarded to the Board for approval.

- Linda reviewed the Board changes for the next year.
- It was decided to wait on the 2020-21 Advisory and Board Meetings locations until we are allowed to meet under Executive Orders.

What's happening at your library?

Val: Things are a little busier last week. Working on EDI initiative of community read of White Fragility. Group discussions and panel discussion next week. Great feedback. Fundraising effort to diversify collection and got 90 titles. Large donation from business 10% of July 4 weekend. Boyne DL created Welcome stickers: NM supports equality. Businesses have stickers on doors. A little bit of pushback a couple of people canceled their cards. Mailed 17,000 newsletters with article. Community is happy. Action card challenge to do 9 out of 14 items. Continue initiative summer Community read social justice. Panel is outside and recorded; social distanced; people of color going to talk. 7pm next Thursday.

Denise: 4 branches open; 2 smaller branches curbside pickup only. It's slow but going but it's going.

Dawn: Extremely busy. Laid off all people in May; June brought some people back. Only room for 3 people and some staff didn't want to come back. Curbside until July 6th. Going well. Cleaning a lot is working well. Running out of room for quarantine. Constant change. Upgrading electronic time keeping. Youtube is working better than Zoom because of low attendance during Zoom. Ordered no-touch outside lockers and they are a lot of work but trying to make them work. Really enjoying this. Communication is still a challenge.

Nellie: Library's operating millage was renewed by a large percent! Open to the public and curbside regular hours. Put in new phones in order to not share phones. Some new board members including a medical doctor. She talked to staff which was helpful. Is hiring a Youth and Family Services Coordinator. Take home bags and free books. Very low virtual numbers. Friends installed 2 Free Little Libraries for books because of no book sale. Busy but in a good place.

Ryan: Open since mid-June. Numbers are quieter. Keeping busy with projects and staff busy. Successful outdoor programming. Jazz concert series outside with spray painted dots on the ground. Working on HVAC updates and budgeting for that. Prepping for the school year. Had a few negatives about the stickers but tons of support.

Monica: Still not open. Curbside only. Had a Covid+ patron and staff. Advised by the health department to close.

Nannette: Opened for 1 week by appointment only. One staff member got Covid. Subsequently closed and are going curbside. Getting push-back to open the library. Staff is all back but one person. The capital campaign is not going well.

Dion: Curbside since June 18th. Things are going well and haven't opened. No date to open.

Michele: Got the Grow with Google Grant; SRC slow but outside events are fun; working with job searchers; Zoom room to help people connect with families. Working with TCAPS and college kids.

Jackie Skinner: Opened June 8th and is still doing curbside. Got grant funding for the makers space. Wifi hotspots and a bike parking pad via the grant. Evenings are slow. Complaints about fellow patrons not wearing masks. Millage in November

Amber: Millage passed overwhelmingly!! It's a 20 year millage!! Working with Friends groups now. Will be renovating the Posen Building; plus new signage and new logo. Is doing some programming in their theater. Doing

some fun community reading stories. Great SRC reading results. Starting to work with students to work on school work in the library because so many people don't have the internet.

Karen: Crooked Tree branch just opened this week to the public and they are having staffing problems.

Linda: Some libraries are creating lists of high school and college students to help proctor younger students. Students are volunteering to meet various requirements. It might be interesting to look into.

Adjournment:

The meeting was adjourned by consensus at 12:01pm.

The next scheduled Advisory Board meeting is scheduled for September 17, 2020 at 10:30am.

Respectfully Submitted,

Michele P. Howard, Director, Traverse Area District Library