

**Northland Library Cooperative  
Advisory Council Meeting Minutes  
Virtual Meeting  
September 17, 2020**

**Introduction of Members:**

**Members Present:**

Val Meyerson (Petoskey District Library),	Denise Bearre (Alcona County Library),
Dawn LaVanway (Jordan Valley District Library),	John Roberts (Kalkaska County Library),
Michele Howard (Traverse Area District Library),	Jacqueline Skinner (Otsego County Library),
Amber Alexander (Presque Isle District Library),	Helen Miller for Rudy (Indian River),
Vicki Shurly (Peninsula Community Library),	Monica Kroondyk (Boyne District Library),
Dion Mindykowski (Tahquamenon Area Library),	Amy Knepp (Oscoda County Library),
Mark Bronson (Cheboygan Area Public Library)	Nellie Danke (Suttons Bay – Bingham District Library)
Helen Miller for Rudy (Indian River)	
Linda Adams (Northland Library Cooperative Director)	

**Call to Order:**

The meeting was called to order at 10:31am by President, Amber Alexander.

**Approval of Agenda:**

D. Bearre made a motion to accept the Agenda, seconded by M. Bronson. Motion carried.

**Approval of Minutes:**

M. Kroondyk made a motion to accept the August 20, 2020 Minutes seconded by M. Howard. Motion carried.

**Financial Reports:**

**Approval of Financial Statements/August 2020:**

L. Adams reports that we are under on spending and over on income!

A. Knepp made a motion to accept the Financial Report, seconded H. Miller 2nd Motion passed.

**Amended to Northland Board.**

M. Bronson made a motion to accept the amended 2019-20 FY Budget and forward it to the Board for approval, A. Knepp support. Motion passed.

**2020/21 Budget:**

The Budget Committee met proposed is suggesting a proposed 30% decrease in state aid until we know more information. Services will be reduced services by 30%: grants, ILL dispersements, etc will all be reduced by 30%. Some items are kept at full funding including RIDES, but the budget will still need \$31,500 from fund balance. L. Adams added \$500 to continuing ed for coop wide training. This budget will probably amend in October once we have the State budget numbers. D. Bearre made the motion to approve the budget and forward it to the Board for approval. M. Howard supported. Motion passed.

**Directors Report:**

Linda reviewed her presented report, noting the following:

- Enhancement Grants were all dispersed bu Continued Ed has some money left because not all libraries applied.
- Bi-weekly meetings will be moving to once per month.
- Almost done visiting everyone and they are very enjoyable!
- Meeting with libraries who want to become a District library with LOM staff.

- Coops working on Trustee letters for all Directors to send to their Trustees in a Board packet.
- Linda investigating having a Hiring Practice training session with the same presenter from Big Disruptions.
- Ryan getting LWV guides and will send out.
- SB 611 is through committee and was sent to the Senate. Then it will go to a House Committee and vote for the full House, so probably the end of the year for a decision.
- Library Stabilization Act (federal) still in process.
- We should know soon about the State Budget.

## **Business:**

### **Board changes for next Fiscal Year**

Linda reviewed the Board changes for the next year. With J. Kinter, M. Peck and D. Welihan leaving and Topinbee, Montmorency and Kalkaska joining/continuing.

### **Locations for 2020-21 Advisory and Board Meetings**

It was decided to wait on the 2020-21 Advisory and Board Meetings locations until we are allowed to meet under Executive Orders. L. Adams budgeted for 2 Zoom meetings. This will be reviewed and amended as situations change.

### **Director Evaluation**

The committee is formed and the evaluation will be done for the December meeting.. Committee members are D. Bearre, A. Alexander, J. Roberts and M. Howard as chair.

## **What's happening at your library?**

Val: Fall programming is up in the air with a 10 person limit. Americans in the Holocaust exhibit is scheduled in January so Val is trying to figure if classrooms can visit. An uptick in visitors and people being super. Val is working on a new logo! Going well.

Mark: Penal fines came in over budget! Received \$140K memorial donation from past a Friend's member! Allowing people in the building for 1 hr. Sunday is curbside only. Going well.

Michele: We received the LSTA grant to provide STEM grants to area libraries. More people in the library and more maskless so working with our attorney to make a plan.

Helen: Frightful month of reading in October. Their book club with less than 10 people are going well. Board doing outside meetings not zoom.

John: Very busy. School Libraries Project: attaching school libraries with Kalkaska. Thank you TADL. Everyone excited but lots of work to do to get their libraries updated. Commitment for a \$2m donation for a new library!! Congrats!!!

Denise: Contracted at the school library. Has to wait on her big project (that I forgot to write down) to 2022! Still at Stage 4.

Monica: Increasing hours on October 5. Figuring out bookmobile and schools. City installing 2 car charging stations in the library. A local student is getting other students to serve on Boards (as non-voting a member). Very exciting!

Amy: Doing good! Working with schools to hopefully help with District Library designation. Asked to help at the school library. Oct. 1st open meeting room for after-hour meetings. Making progress.

Dawn: Open since July. No problems. Patrons are doing great and thank you MELcat! Quarantining is challenging. Lockers are awesome except people with fines can't open lockers. Programming challenging. Finding out where people find information is tough.

Dion: Continuing to adapt!

Nellie: Things getting busier! Some restrictions to services and hours. A county-wide read is being planned. The search for new staff is going well. Getting new furniture and making some updates. Updating the policy manual.

Jackie: Received a \$5,000 grant to put in a new story walk. Really busy and lots of people using digital services.

Amber: Weeding books and using B&T new program will take books back for money and it's an opportunity to get rid of books especially without books sales. School librarian back in elementary school. Some staff changes happening. Doing some job searching for videos as a result of the applications seen. Got an LSTA grant for digitized archives!

**Adjournment:**

The meeting was adjourned by consensus at 11:30 am.

The next scheduled Advisory Board meeting is scheduled for October 15, 2020, at 10:30 am.

Respectfully Submitted,

Michele P. Howard, Director, Traverse Area District Library