

**Northland Library Cooperative  
Advisory Council Meeting Minutes  
Virtual Meeting  
April 15, 2021  
(Virtual via zoom)**

**Members Present:**

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| Val Meyerson (Petoskey District Library),        | Denise Bearre (Alcona County Library),               |
| Dawn LaVanway (Jordan Valley District Library),  | John Roberts (Kalkaska County Library),              |
| Michele Howard (Traverse Area District Library), | Jacqueline Skinner (Otsego County Library),          |
| Amber Alexander (Presque Isle District Library), | Helen Miller (Indian River Area Library),            |
| Monica Kroondyk (Boyne District Library),        | Julie Kintner (Fife Lake Public Library)             |
| Tanya Procknow (Mackinaw Area Public Library),   | Nanette Miller, (Elk Rapids District Library),       |
| Ryan Deery (Charlevoix Public Library),          | Linda Adams (Northland Library Cooperative Director) |

**Call to Order:**

The meeting was called to order at 10:31am by President, Amber Alexander.

Since Julie is leaving, Amber asked for someone to take notes in her stead for April and August. Val will do April and Denise will cover August. New secretary will take over in October.

**Approval of Agenda:**

D. Bearre made a motion to accept the Agenda, seconded by R. Deery. Motion carried.

**Approval of Minutes:**

D. Bearre made a motion to accept the December 17, 2020 Minutes seconded by N. Miller. Motion carried.

**Financial Reports:** L. Adams reported on the March 2021 financial report.

N. Miller asked about the negative balance in one account. L. Adams explained that this account is used to move money back and forth between checking and savings.

- N. Miller made a motion to recommend to the NLC Board to accept the March Financial Report, seconded by R. Deery. Motion carried.

**Directors Report:** L. Adams reporting – please see full report for details.

Linda reviewed her presented report, noting the following:

- Enhancement grant deadline is July 31.
- NLC Chats will continue – works best with designated topic. Please let Linda know if you are interested in any topic.
- We have three director positions open: Tahquamenon, Indian River, and Fife Lake. All are posted.
- Make sure you look at the library privacy act and amend any needed changes to your retention policy.

**Business:**

- Board By-Laws
  - John asked to include an indemnification clause.
  - Val noted a minor verbiage change in Article VII, Sec III – change “complete” to “post.”
  - Review for approval at August meeting
- Review of services:
  - Monica, Michelle, and Ryan will work with Linda to review services and bring back to Advisory Committee.
- Advocacy Committee
  - Please see written report for full description.
  - MLA is taking lead on legislator meetings.

- MLA Advocacy Day is coming up on the 20<sup>th</sup>. If you have registered, you should be receiving an email from MLA.
- Please identify questions that you may have and send to Linda. She will get them to the appropriate person attending a meeting.
  - Some issues identified include: Broadband, Housing/employees, Penal Fines, Information Literacy
- Marketing Committee
  - MLA is working on a new marketing campaign that can be used state wide. NLC will back off until that is complete.
- Up North Digital
  - Costs for adding magazines was provided.
  - We took an informal poll and it seems that everyone is interested in providing magazines. Val will work with MMLL and OverDrive to see what it will take to get us up and running. Target date of September 1.
  - Streaming services will be reviewed for a possible add at a later date.
- RIDES will be renewing soon. Please renew the subscription. The bill will go directly to the coop.
- Next meetings – held in person at Petoskey – August 19 and Alcona – September 23.

### **What's happening at your library?**

Dawn, Jordan Valley: sometimes trouble with delivery – not taking totes and not delivering items. Weeding. Looking for landscaper and HVAC contractor. Starting to see more people in library.

Denise, Alcona: has been asked to take over Curtis Twp Library (Glenny).

Nanette, Elk Rapids: struggling with capacity, currently taking appointments for in person library visits. Board is on the right track.

Tanya, Mackinaw: Full staff and doing some rearranging. Received the ALA Libraries Transform grant for outdoor meeting space.

Julie, Fife Lake: hiring a new director, grab and go bags a huge hit. Julie will be headed to the County's Senior Center, but would love to volunteer if anyone is in need!

John, Kalkaska: Everything going smooth. Looks as if the private foundation funding for the building is going through.

Helen, Indian River: actually very busy. Millage vote May 4.

Monica, Boyne: planning to get Bookmobile back on the road. Circulation back to pre-Covid #s. Received the Star Ambassador Status from MIOSHA.

Michelle, TADL: still slow. Considering reopening Sundays. No longer quarantining incoming materials. KDL has found no issues with this. Michelle is in the Library of Michigan Financial Planning Cohort. She will pass on information and if anyone is interested, please contact her directly.

Ryan, Charlevoix: door count is still at 50%, but circ is not quite as low. We are back to pre-Covid hours. Had a great NLW celebration with Boyne and Petoskey at the Back Lot.

Jackie, Gaylord: hiring a new Public Services Librarian. Jackie is also part of the Financial Planning Cohort. Lots of great programs.

Val, Petoskey: we are almost set with the installation of our new 24/7 lockers.

Amber, PIDL: finally have new phone system so all branches are on the same lines. Posen renovations coming along well. Sensory walk is coming!

### **Adjournment:**

Amber adjourned the meeting at 12:08pm.

The next scheduled Advisory Board meeting is scheduled for August 19, 2021, at the Petoskey District Library, Carnegie Building, at 10:30am.

Respectfully Submitted, Valerie Meyerson, Petoskey District Library