



**Northland Library Cooperative
Advisory Council Meeting Minutes
September 15, 2022 10:30 a.m.
Otsego County Library**

Introduction of Members:

Members Present:

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| Val Meyerson (Petoskey District Library) | Linda Adams (Northland Library Cooperative) |
| Michele Howard (Traverse Area District Library) | Sue Warner (Wolverine Community Library) |
| Amber Alexander (Presque Isle District Library) | Amy Knepp (Oscoda County Library) |
| Denise Bearre (Alcona County Library) | Mark Bronson (Cheboygan Area Public Library) |
| Jackie Skinner (Otsego County Library) | Emily Clare (Cheboygan Area Public Library) |
| Amy Knepp (Oscoda County District Library) | |

Call to Order:

The meeting was called to order at 10:31 am by Denise Bearre.

Approval of Agenda:

The Agenda was approved by consensus.

Approval of Minutes:

Minutes of the August 18, 2022 meeting were approved by consensus.

Approval of Financial Reports

- **August 2022 Financial Report:** L. Adams presented the financials. Not many libraries used their continuing education grant; she will reevaluate this service. Reports approved by consensus.

Directors Report:

Linda reviewed her report emailed to us in the board packet, noting the following updates:

- Pam Williams is the new Elk Rapids District Library director. Her start date is expected to be November 1st; she is coming from the Frankenmuth James E. Wickson District Library.
- The NLC membership list was passed around for any updates.
- MeL eResources Trainings are being held at various Northland Libraries the last week of September. Monday, September 26th, trainings will be held at the Otsego County Library; Tuesday, September 27th, Alcona County Library; Wednesday, September 28th, Presque Isle District Library and Thursday, September 29th at the Cheboygan Area Library. Anyone with staff would be benefit from attending these trainings should contact the Library on the date you like to attend.
- Connected Nation is a non-profit that offers free digital literacy and learning workshops. Learn more at: <http://connectednation.org>
- The Library of Michigan will be coordinating federal digital literacy monies.
- Amazon Business Prime is open to all Michigan libraries. For more information, contact Alyssa at milibcustomeradvisor@amazon.com

Business:

- **FY 21-22 Budget Amendment:** A. Knepp moved to approve the FY 21-22 Budget Amendment. M. Howard supported the motion. **Motion carried.**
- **FY 22-23 Budget Proposal:** M. Bronson moved to approve the FY 22-23 Budget. D. Bearre. Supported the motion. **Motion carried.**
- **Plan of Service – Annual Review:** M. Bronson moved to approve the annual review of the NLC Plan of Service. A.

Knepp seconded the motion. **Motion carried.**

- **Director evaluation** was deferred to the next meeting.
- **FY 22-23 Meeting Dates** are: November 3, 2022, Cheboygan Area Public Library – December 15, 2022, Topinabee Public Library – April 20, 2023, Indian River Area Library – August 17, 2023, Beaver Island District Library – September 21, 2023, Oscoda County District Library
- **FY 22-23 Board Officers:** Board terms were discussed and that members passing on their terms causes an undue burden on other libraries. Staff do not have to represent a library on the NLC Board; it can be a citizen of the Library's community. The proposed slate of officers for October 2022 to September 2023 are: Chair: Denise Bearre; Vice-Chair: Amy Knepp; Secretary: Amber Alexander; Treasurer: Michelle Howard

What's happening at your library?

Val (Petoskey District Library): She is the MLA nominating committee if anyone is interested in become more active in MLA. A lot of misinformation has been circulating in the Petoskey community in regards to some of their programming. Val is hearing everything second hand, so urge anyone who has questions to come to the Petoskey Library and speak with staff and/or the Library Board.

Mark (Cheboygan Area Public Library): Mark introduced Emily Clare, the Library's current Program Director, who will be replacing Mark when he retires in early 2023. Emily has received her master's from Wayne State University.

Amy (Oscoda County District Library): Their millage in August didn't pass by 86 votes, so they are on the ballot again in November. There was a lot of confusion in the community about their new District status. Amy has been answering community questions on Facebook Live with great response. She has reached her 30-year anniversary, with 20 years as director. They used Read-Squared for their summer reading program and had a great response from children.

Sue (Wolverine Community Library): They are in the process of purchasing the community center for their new library building. USDA grant monies didn't work out, but other funding has been secured.

Denise (Alcona County Library): The library is still working on their district library formation process.

Michelle (TADL): TADL is receiving a new sign out front of their building. They will be unveiling a new web site. They used the company, Library Market, and were very happy with the results. They are also working with Unique Collection Services to send welcome postcards to community members. Also, a new rain garden is in the works.

Jackie (Otsego County Library): They are working on securing a literacy coordinator for Otsego County. They are also completing their strategic plan which they will be sharing with the Board of Commissioners in a few weeks.

Amber (Presque Isle District Library): Amber is going to be a grandmother. 😊 They are still having difficulties with rogue Friends groups.

Adjournment:

The meeting was adjourned by consensus at 11:27 am.

The next Advisory Board meeting is scheduled for the Cheboygan Area Public Library on Thursday, November 3, 2022 at 10:30 am

Respectfully Submitted,

Jackie Skinner, Director, Otsego County Library