

Northland Library Cooperative Reciprocal Borrowing Agreement

This reciprocal borrowing agreement provides patrons of _____ library the opportunity to borrow materials from members of other Northland Library Cooperative member libraries that have executed a similar agreement without charge.

The only services not available to reciprocal borrowers are the interlibrary loan service (including borrowing through MeLCat) and services that are limited to residents due to licensing restrictions (example: Overdrive, Hoopla). Patrons should check with their home library for details on these services.

Note: Shared ILS agreement policies supersede this reciprocal borrowing agreement's policies.

Definitions:

Home library: Library where the patron resides and matches their physical library card

Registering Library: Reciprocal library that uses the home library card to register the patron

Lending Library: Library that lends the materials.

Guidelines for reciprocal borrowing include:

- 1. The borrower is subject to all the rules and regulations of the lending library.**
- 2. All borrowed materials must be returned to the lending library.**
- 3. Reserves may be placed on materials.**
- 4. Borrowers are responsible for returning materials on time and may be fined for late materials. The borrower will be charged for any lost or damaged materials.**
- 5. If the borrower does not make payment, the home library will be invoiced within one year.**
- 6. Each library may suspend borrowing privileges for a patron who is not in good standing at the library.**
- 7. Northland shall publish a list annually of the libraries participating in Reciprocal Borrowing.**

This agreement has been approved by member library boards and the Northland Board of Trustees.

Board Chair of _____ Library

_____ Date: _____

Board Chair Signature

_____ Date: _____

Board Chair of Northland Library Cooperative