

**Northland Library Cooperative  
Board Meeting Minutes  
Otsego County Library  
Special Meeting  
February 13, 2024**

Call to order of the Northland Library Cooperative Board:

The meeting was called to order at 11:05 pm by board member, Denise Bearre.

Board members present: L. Adams (Northland Library Cooperative), D. Bearre (Alcona County Library), M. Peck (Boyne District Library), J. Skinner (Otsego County Library) A. Alexander (Presque Isle District Library), Michelle Howard (Traverse City District Library). **Absent:** J. Thomet (Interlochen Public Library), and L. Haas (Montmorency County Public Library), V. Meyerson (Petoskey District Library), S. Warner (Wolverine Community Library).

Public Comment: None

Approval of Agenda: M. Peck made a motion to approve the agenda. J. Skinner supported the motion. Motion carried.

Approval of Minutes: December minutes will be presented for approval at the April meeting.

Financial Reports: None

Motion by A. Alexander and seconded by M. Howell to designate Linda Adams, Director of Northland Library Cooperative an employee of Northland Library Cooperative. All ayes.

Motion by A. Alexander and seconded by J. Skinner to approve Thunder Bay Accounting for payroll services. All ayes.

Motion by A. Alexander seconded by M. Peck to engage with Lyndsay Raymond, HR Attorney for contract and personnel policy. All ayes.

Discussion on health insurance and contract for future employee(s). Budget amendments will be presented at the April meeting.

Adjournment: The meeting adjourned at 11:26 pm.

The next NLC Board is scheduled for Friday, April 19, 2023 at the Interlochen Public Library, immediately following the NLC Advisory Board Meeting at 10:30am.

Respectfully submitted,  
Amber Alexander, Director,  
Presque Isle District Library